



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SAMBAL COLLEGE OF EDUCATION
Name of the head of the Institution	Dr. MADHU GARHWAL	
Designation	Principal	
Does the Institution function from own campus	Yes	
Phone no/Alternate Phone no.	01572248385	
Mobile no.	9414351788	
Registered Email	sambalcollege@ymail.com	
Alternate Email	madhu4smb1@gmail.com	
Address	Nawalgarh Road, Shivsinghpura	
City/Town	SIKAR	
State/UT	Rajasthan	
Pincode	332024	
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	PRAKASH AGARWAL
Phone no/Alternate Phone no.	01572248385
Mobile no.	9460837865
Registered Email	iqac.sambalcollege@gmail.com
Alternate Email	sambalcollege@ymail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://sambaleducation.com/pdf/AQAR/AQAR-2018-19.pdf
4. Whether Academic Calendar prepared during the year	No

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.18	2013	08-Jul-2013	07-Jul-2018

6. Date of Establishment of IQAC	01-Feb-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

NIL

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	20-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution ensures effective curriculum delivery through a well-planned and documented process. All the programmes taught in the college are affiliated to Panjab University, Chandigarh. The Time Table Committee headed by the Principal and a senior Faculty Member draws up a detailed timetable which efficiently deploys the units of time for academic and co-curricular purposes. Faculty members take utmost care to complete the syllabus in time. Tutorials/projects, class tests and internal assessments comprise the formal evaluative processes, but students are encouraged to meet faculty beyond classroom hours for doubt clearing and curricular discussions.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The institute have a formal mechanism to obtain feedback from students and teachers which is used to facilitate quality sustenance and improvement measures in the instruction and curriculum design processes. The feedback was collected from students, teachers, parents, alumni s in the form of questionnaires. The collected information was analyzed, and action was taken to improve the teaching learning practices and for enhancing the quality of the programmes.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	B. Ed.-I	200	200	193
BEd	B.A. B.Ed.-I	50	50	44
BEd	B.Sc. B. Ed.-II	50	50	50
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses

2019	531	0	30	0	30
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2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
30	20	10	5	2	10
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system at Sambal College of Education is organised with the aim to foster all round development of student teachers by developing a strong partnership between mentor and mentee. The broad objectives of mentoring are to: • Monitor students' progress in terms of academic performance and in extracurricular activities, attendance and punctuality. • Develop sense of accountability in students. • To discover potential of the mentees and encourage its development. • To help mentees cope with the challenges of Teacher Education This fostered friendly relation between students and staff as well as among students. During Parents Teachers Meet, parents were requested to meet the mentor teacher of their ward. This opportunity enabled better communication between parents and mentor teacher, it also opened up channels of future communication and enhanced the comfort level between the parents and the mentor teacher. The mentoring system works towards enriching interaction, creating healthy environment for teaching learning and helping students achieve their best.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
531	30	1:18

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	30	0	2	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed. -I	1	16/10/2020	24/02/2021

BEd	B.Ed.-II	2	16/10/2020	16/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. Remedial measures are taken by conducting tutorial classes to clarify doubts and re-explaining the critical topics. 2. Unit tests are conducted prior to sessional examinations. 3. Topic wise question banks are provided for all subjects. 4. Students are encouraged to solve previous years University Exam Question Papers. 5. The institute regularly conducts group discussions, seminars and guest lectures. 6. All the notices related to the examination and academics can be circulated and communicated to all students. 7. Mentoring the improvement in learning of slow learner and encouraging the advanced learners by reviewing their performance in exams. 8. The Orientation programmes at the beginning of the session through Student address system of the college. 9. External Examination of three hours duration will be conducted at the end of every semester for all theory papers and practical papers.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Examinations for the course consist of internal assessment as well as external assessment. External examination dates are declared by the University sometime during the academic year. However, internal assessment dates are put up in the academic calendar. Academic calendar is prepared at the beginning of the academic year where the dates for all forms of internal assessment (essays, class tests, content test, etc.) are finalized after giving due consideration to completion of all University mandated activities. Institutionally designed supporting practices like tutorials (which are provided for essays and external examinations) are also planned at the same time. During the year, students are graded on their ability levels and differentiated instruction is provided to students who fall on the higher end of the spectrum. Remedial programmes are planned on the basis of felt needs of those who fall on the lower end of the spectrum. Content Enrichment through concept mapping is also planned to familiarize students with pedagogical content and its organization. Students present their concept maps in their pedagogy groups. This further enhances their understanding of content and prepares them for content test as well as lessons.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sambaleducation.com>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B. Ed.-II	BEd	EDUCATION	191	188	97

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

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CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	EDUCATION	5	50

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EDUCATION	2

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	0	0	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	0	0
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NIL	,IL	NIL	0	0
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1500000	1079135

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LMS	Partially	1	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8937	1278953	390	95054	9327	1374007
Reference Books	2873	522951	53	30000	2926	552951
Journals	14	29050	0	0	14	29050

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	50	35	1	1	0	5	10	100	0
Added	0	0	0	0	0	0	0	0	0
Total	50	35	1	1	0	5	10	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
500000	206785	500000	233000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institute makes budgetary provision under different heads for maintaining and utilizing the campus infrastructure facilities. Institute development committee assigned enough funds for maintenance and repairing. The allocated funds are utilized under the observation of various monitoring committees such as Purchase committee, Sports Committee, Library committee, Lab Maintenance Committee, Students Feedback committee etc. of the college. Regular maintenance of Computer Laboratory equipment are done by Laboratory Assistant along with Laboratory attendant and they are headed by Lab Maintenance Committee Convenor. Up gradation of the computer systems is generally done on need basis. To fulfil the emergency demands, individual system up gradation is carried out keeping in mind the need for update, deployment and maintenance of the computers in the institution. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute Employees.

College campus maintenance is monitored through regular inspection. Outsourcing is done for the maintenance of wooden, furniture, electrification, and plumbing. Regular maintenance of the water cooler and water purifier is done by outsourcing agent. The maintenance of the reading room and stock verification of library books is done regularly by library staff.

<http://sambaleducation.com>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NIL	Nil	0	NIL
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NIL	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	NIL	0	0

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	0	NIL	NIL	NIL	NIL
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nill
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	MIL	Nill	Nill	Nill	Nill	NIL
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college strives to empower the students by involving them in various decision-making bodies. As the students are the main stakeholders in any institution. The ability to see the situation from their perspective makes the function and governance more transparent, Students representation in various bodies and committees. During Teaching Practice and Open-Air Session Students are given opportunities to play active role as volunteers in the organization of Seven Days Special Camp, Tree plantation drives, Awareness drives etc. Students as volunteer are given responsibility of spreading awareness regarding certain issues like Save Girl Child, Women Empowerment, Importance of Blood Donation and Road Safety. Various Cell/ Bodies like Outreach Program, Teaching Practice, Women Cell and Anti Ragging Committees also have Students' representation.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

163

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Yes, the college has always promoted decentralization and participative management as a form of democratic governance. This is achieved by encouraging faculty, staff and students to contribute through participation at various levels.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Instructional plan for curriculum in all Subjects at institutional level. Periodic meetings were conducted with the faculty to identify and characterize various aspects within the syllabus.
Teaching and Learning	Evaluation of Teaching-Learning process Periodically. Result Analysis is done after every term exam/unit test.
Examination and Evaluation	1. Different types of evaluation methods are adopted. 2. Transparency is maintained in evaluation process. 3. Exams are conducted according to norms of Pandit Deendayal Upadhyaya Shekhawati University, Sikar.
Library, ICT and Physical Infrastructure / Instrumentation	1. Wi-Fi enabled Campus. 2. Internet facilities for staff and Students is available in library.
Human Resource Management	1. Various Committees/Cells were set up for the Smooth and efficient functioning of the Institute. 2. The Staff, Students and other Stakeholders are encouraged in Institutional planning and administration.
Admission of Students	The admission of students in B.Ed. Course is done strictly as per NCTE norms. The mode of admission is Common Entrance Test conducted by State

government.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	The college uses the Financial Accounting Software for E-governance and transparent functioning of Finance and Accounts department of the College. This helps to increase the efficiency of staff towards the accuracy in financial transaction. The college conducts regular audit of accounts. The administrative office keeps all financial records separately as per the events and transactions made for.
Student Admission and Support	College has extended helping counter for the students which provides them several services as such Admission form Filling, Examination form filling as well as scholarship Form filling at one place. This service counter protects the students from outside service Centre whose they need fees for it. The Helping counter i.e. Service Centre provided at college is free of cost.
Examination	Separate Examination Cell equipped with ICT tools necessary for examination purpose. As per the requirement of Examination Cell all the necessary equipment are provided by the college such as separate Desktop and internet Facility for online procedure of examination activities.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	Nill	Nill	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	Nill	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	Nil	Nil	Nil	Nil

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
29	30	6	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute has established mechanism for conducting internal and external audits for every financial year to ensure financial compliance. The internal audits are carried out whenever required. The college has a bursar who looks after each and every bill of the expenditure. All the bills are duly checked and attested by the concerned persons. The college accounts are regularly verified by the charter accountant of the institution. In case of any discrepancy found at any level, it is rectified immediately. All the records of the accounts are properly maintained and updated frequently by the college. The University and Government rules are strictly followed by the institute.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Stackholder	Yes	Management
Administrative	Yes	CA	Yes	Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

A function is arranged for welcome the first-year students and their parents.

The interaction of teachers with parents during parent teacher meeting come up with new suggestion related to overall development of the students. Joint efforts of parents and faculty members has ensured good representation of students in various curricular and co-curricular fields. PTM of weak students are timely organized, remedial teaching and other strategies are employed for the improvement of low achievers.

6.5.3 – Development programmes for support staff (at least three)

Computer literacy for organizing online teaching learning. Conducting online session Training in new software for online admission process and examination. Organize stress relieving activities and Yoga meditation session.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Use of ICT encouraged 2. More efficient Practice Teaching 3. Encourage faculty members for research.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nil
c)ISO certification	Nil
d)NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nil	NIL	Nil	Nil	Nil	0
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women Empowerment Rally	02/10/2019	02/10/2019	85	23
Youth Festival	13/01/2020	13/01/2020	60	80

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

College is committed to maintain cleanliness, sanitation, green cover and provide a pollution-free healthy environment. To develop plastic-free campus the college, use of plastic is minimized banned in the institution. Minimum use of paper is done in the office by encouraging more e-resources such as conducting e-minutes of staff meeting, management meeting, circulars, projects and assignments from the students etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	0
Provision for lift	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	Nil	Nil	Nil	NIL	NIL	Nil
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Morning Assembly Prayer	01/08/2019	The College has the obligation to observe the highest standards of conduct and integrity and to uphold the good standing and reputation of the profession. Members of the management follow the guidelines prescribed in the code of conduct booklet for the management.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Rally on National Integration	14/11/2019	14/11/2019	150
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

College is committed to maintain cleanliness, sanitation, green cover and provide a pollution-free healthy environment. To develop plastic-free campus the college, use of plastic is minimized banned in the institution. Minimum use of paper is done in the office by encouraging more e-resources such as conducting e-minutes of staff meeting, management meeting, circulars, projects and assignments from the students etc.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

WEB LINK FOR BEST PRACTICES https://sambaleducation.com/pdf/best-practice/2019-20.pdf

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://sambaleducation.com/pdf/best-practice/2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The faculty practices diversity of instruction by using varied methods of teaching styles as required in different situations. • The diversity of instruction is ensured through varied classroom techniques, use of electronic gadgets in classroom teaching, use of digital learning methods and materials, Online open source learning programmes, Micro learning modules, case studies and writings, discussion forums, quiz makers, peer reviewed assignments etc. • Students are given instructions for practical and field work by optimum utilization of technologically well-equipped laboratories i.e ET Laboratory, Method Laboratory and Computer Laboratory • The students are encouraged to adopt these technologies in their practice teaching sessions, student seminars and presentations.

Provide the weblink of the institution

[HTTP://SAMBALEUCATION.COM](http://SAMBALEUCATION.COM)

8.Future Plans of Actions for Next Academic Year

Due to COVID-19 there is no specific plan is chalkout.